

ACI eManifest Search Page (ACI eManifest)



This article is part of the [BorderConnect Software User Guide](#).



The **ACI eManifest Search Page** is a page in BorderConnect [ACI eManifest software](#) is where the user can look up an ACI eManifest or group of manifests for the purpose of tracking or to make changes. There are many search options available. By default the search will display manifests for the last week so that only the most current manifests are displayed.

The ACI eManifest Search Page can be accessed under the ACI eManifests menu by clicking on 'Search ACI eManifests'. It will also be brought up when the user clicks on 'ACI eManifests' on the top menu bar.

Start New ACI eManifest Button

Used to begin a new manifest. Clicking on this button will bring the user to the [Start New ACI eManifest Page](#).

ACI eManifest Search Section

This section of the page allows the user to search for manifests using a number of different options. By default it will display manifests with a Date Created Between one week ago and the present day. By altering the search options though the user can search any manifest ever created on the system, filtering by whatever criteria desired. e.g. the user could search for all manifests for a particular driver last month, or all manifests ever to cross at the port of Sarnia, etc. Another common use is to simply search for an individual manifest by Trip Number.

Search Button

Used to search for manifests. Once the desired search options have been entered, clicking on this button will search for matching results and display them in the ACI eManifests Results Section below.

Reset Button

Used to reset the search options to the default setting. Clicking on this button will set the Date Created Between back to one week ago and the present day, and will clear all other search options. The manifests created within the last week will then be displayed in the ACI eManifests Results Section below.

Clear Button

Used to clear all search options. Clicking on this button will set all search options to blank so the user can enter new search options instead.

[+ Start New ACI eManifest](#)
[Import ACI eManifests \(JSON\)](#)
[Export ACI eManifests](#)
Show All

ACI eManifest Search

Trip Number:

Created By:

Estimated Date of Arrival Between:

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TRIP NUMBER	STATUS	ESTIMATED DATE	LAST EDIT DATE	PORT	DRIVERS	TRUCK	TRAILERS	SHIPMENTS	LAST EDIT
1234790034	II	06/15/2012 6:00PM EST	07/07/2015 2:57PM	WINDSOR AMBASSADOR BRIDGE	John M Johnstons	10	A2342	1234PARS000102	Dem Use
1234790041	II	07/02/2012 10:00PM EST	07/07/2015 2:55PM	WINDSOR AMBASSADOR BRIDGE	John M Johnstons	10	A2342	1234PARS000112 1234PARS000111 1234PARS000110	Dem Use
<p>ETA is more than 8 hours in the past. ETA should be updated and a change request should be sent to CBSA.</p>									
1234790035	IIIIII	06/05/2012 1:30PM EST	07/07/2015 2:54PM	COUTTS	John M Johnstons	10	A2342	1234PARS000104 1234PARS000105	Dem Use
<p>Demo User Per shipper the package count has been changed to 46. Broker has been notified and faxed revised paperwork.</p>									
1234790040	IIII	07/02/2012 3:00PM EST	07/02/2012 12:32PM	PACIFIC HIGHWAY	Jeffrey Combs	168070	12	1234PARS000141	Dem Use
<p>ETA is more than 8 hours in the past. ETA should be updated and a change request should be sent to CBSA.</p>									
1234790039	IIIIII	07/01/2012 4:30PM EST	07/01/2012 10:20AM	SARNIA	John M Johnstons	10	A2342	1234PARS000109	Dem Use
1234790038	IIIIII	07/01/2012 8:00AM EST	06/30/2012 3:44PM	PACIFIC HIGHWAY	Jeffrey Combs	168070	12	1234PARS000140	Dem Use

ACI eManifests Results Section

This section of the page displays the search results generated by the search options in the ACI eManifest Search Section. Each manifest matching the search will be listed with important details including the Trip Number, Current Status, and attached Shipments. It will also include a 'View' link to allow the user to bring up that manifest's [ACI eManifest Details Page](#) to see further information or to make changes. If more than one page of results is displayed, the arrow icons can be used to view the other pages.