

Creating and Maintaining Trailer Profiles (ACE and ACI eManifest)



This article is part of the [BorderConnect Software User Guide](#).

How to create a trailer profile in BorderConnect.

This guide offers instructions on **creating and maintaining trailer profiles**. It assumes that you have an active software subscription with [BorderConnect](#). If you are not presently set up with an account, please [contact BorderConnect](#) to get you set up.

Trailer profiles are used in BorderConnect to complete mandatory information fields for [ACE eManifests](#) and [ACI eManifests](#).

Once entered, the information in trailer profiles remains saved in BorderConnect. There is no need re-enter the information each time a trailer crosses on an ACE eManifest, for example. You would simply select the trailer for the manifest and the information would be loaded automatically.

Creating a New Trailer Profile

To begin creating a new trailer profile, select the option **Create Trailer** under the Manage Data menu.

The screenshot displays the BorderConnect software interface with a dark teal header bar. The header contains five menu items: 'PARS Shipments', 'ACE eManifests', 'U.S. In-Bonds', 'Manage Data', and 'Online Tools'. The 'Manage Data' menu is currently selected and expanded, showing three columns of options. The first column, 'DRIVERS', includes 'Search Drivers', 'Show All Drivers', and 'Create Driver'. The second column, 'TRUCKS', includes 'Search Trucks', 'Show All Trucks', and 'Create Truck'. The third column, 'TRAILERS', includes 'Search Trailers', 'Show All Trailers', and 'Create Trailer'. The 'Create Trailer' option is highlighted with a red rectangular border. Below these columns are sections for 'PASSENGERS', 'ACE DATA', and 'ACI DATA', each with search and create options.

PARS Shipments	ACE eManifests	U.S. In-Bonds	Manage Data	Online Tools
DRIVERS		TRUCKS	TRAILERS	
🔍 Search Drivers		🔍 Search Trucks	🔍 Search Trailers	
🔍 Show All Drivers		🔍 Show All Trucks	🔍 Show All Trailers	
👤+ Create Driver		+ Create Truck	+ Create Trailer	
PASSENGERS	ACE DATA		ACI DATA	
🔍 Search Passengers	🔍 ACE Shippers & Consignees		🔍 ACI Shippers & Consignees	
🔍 Show All Passengers	🔍 ACE Commodity Descriptions		🔍 ACI Commodity Descriptions	
👤+ Create Passenger	🔍 ACE Hazardous Materials		🔍 ACI Hazardous Goods	
	🔍 Insurance Policies		🔍 CSA Importers	
	🔍 Bonded Carrier ID Numbers		🔍 ACI Fax Service Coversheets	
	🔍 ACE Inbond Sequences			
	🔍 ACE Fax Service Coversheets			

This will bring you to the [Add Trailer Page](#), where all of the information for the trailer can be entered.

Save
Cancel

Add Trailer

Trailer Number:

Trailer Type:

Semi truck trailer
⌵

License Plate Number:

License Plate State/Province:

⌵

Terminal:

1234 Demo Ave Demoville
⌵

Please note that the legend at the bottom of this page will help indicate which fields are required for which purposes.

Once you have finished entering the information on the page, click the Save button at the top left. This will bring you to the [Trailer Details Page](#), which displays an overview of the trailer profile.

Edit Trailer
Delete
Go Back

Trailer Details for [11223]

TRAILER NUMBER
11223

TRAILER TYPE
Controlled temperature trailer

TRAILER TERMINAL
14-1801 Walker Rd, Windsor, Ontario

LAST EDITED
May 28, 2014 12:13 PM by Demo User

CREATED
May 28, 2014 12:13 PM by Demo User

+ Add License Plate to Trailer

License Plate List

NUMBER	STATE/PROVINCE	COUNTRY
123456F	Michigan	United States

💬 Add Comment

Comments for Trailer 11223

There are no comments for trailer 11223

Entering License Plates for Trailer Profiles

Although you were given the option to add the license plate on the previous screen, if you did not do so you can add it here using the Add License Plate to Trailer button. If the trailer has more than one license plate, you can also add additional license plates to the trailer by clicking this button again, but this is not recommended for trailer profiles that might be used on ACI eManifests because it would not be compatible with ACI eManifest requirements. Because only one license plate is allowed for trailers on ACI eManifests, you would need to enter two separate trailers in this situation.

Maintaining Existing Trailer Profiles

To manage your existing trailer profiles, bring up the [Trailer Search Page](#) by selecting 'Search Trailer' from the Manage Data menu.

[+ Create Trailer](#)
[Export Trailers](#)
[Import \(JSON\)](#)

Trailer Search

Trailer Number:

License Plate Number:

[Search](#)
[Reset](#)
[Clear](#)

Trailer List - Results 1 - 50 of 82. Page 1 of 2

TRAILER NUMBER	TYPE	LICENSE PLATES	LAST EDITED BY	LAST EDITED
001459	Semi truck trailer	A1BC3D [ON]	Jeff G	10/20/2021
0123	Semi truck trailer	TPO933 [AK]	Domenic Bianco	03/28/2018
1	Semi truck trailer	E145JY [ON]	Neil MacMillan	01/08/2015
11223	Controlled temperature trailer	123456F [MI]	Demo User	05/28/2014
12	Tank trailer (Liquids) - Not heated/Not insulated	TREHLR [ON]	Barry Frain	06/22/2016
12345	Semi truck trailer	123GHG [MI]	Daniel Dent	10/21/2021

By default this page will display a list of all trailer profiles for your account, so right away it can be handy if you are looking to **check which trailers you have already entered**. Using the search options can also be useful for this if you are checking on a particular list of trailers.

If you want to **update** or **view** an existing trailer profile, you can access it from here by finding the trailer you want and clicking View. This will bring you to the [Trailer Details Page](#) for that trailer. The search options are also useful for narrowing it down to the trailer you are looking for if you have a lot of trailer profiles on your account.

If you want to **delete** an existing trailer profile, this can be done by finding the trailer you want and clicking Delete.